

# Creative Bridal Stationery



## Order Form

To place an order from our collection, please print and complete this form and return to the address below with a cheque made payable to Creative Bridal Stationery for the 50% required deposit. For bespoke design orders or changes to current collection designs, please contact us for further details.

### Customer Information

Title:	Mr Mrs Miss Ms * delete as appropriate
Name:	
Address:	
Postcode:	
Tel. No.:	
Mobile No.:	
Email:	

### Wedding Day Information

Name of Bride:	
Name of Groom:	
Hosts of Wedding (i.e. Brides Parents):	
Name of Hosts:	
Date of Wedding:	
Time of Wedding:	
Wedding Venue & Location:	
Reception Venue & Location:	
RSVP Address:	
RSVP Tel. No: (if required)	

### Order Information

Item	Design Code**	Quantity	Price each £	Total £
Day Invitation				
Evening Invitation				
RSVP				
Order of Service/Day				
Menu				
Table Number/Name				
Place Card				
Printed Place Card				
Thank You				
Table Plan – A2 size				
Table Plan – A1 size				
<b>Total Value of Order £</b>				
<b>Total Delivery Charges (see Terms &amp; Conditions) £</b>				
<b>50% Required Booking Deposit £</b>				

\*\*Design Codes: FD–Flutterby Daze, SS–Simply Stunning, EL–Elegance  
TS–Truly Scrumptious, DD–Daisy Daisy, MM–Mr & Mrs  
PR–Pure Romance, CL–Classical

### Font Choice (tick box)

As per design in collection	Font 1 Bradley Hand ITC	Font 2 Andy	Font 3 Monotype Corsiva
Font 4 Papyrus	Font 5 Kristen ITC	Font 6 Gigi	Font 7 Lucida handwriting

Please attach details of your required wording on a separate sheet or any other information you feel is relevant to your order.

### Acceptance of Terms & Conditions

I have read and agree to Creative Bridal Stationery's Terms and Conditions

Signed by Customer: .....

Date: .....

## Terms & Conditions

### Definitions

The following expressions shall have the following meanings:  
'you' 'your' – the customer  
'we' 'us' 'our' – Creative Bridal Stationery

### Ordering

#### Collection Designs

All goods are made to order. Please place your order with us at least 24 weeks prior to your wedding. Usually you would send invitations out 12 weeks prior to your wedding so we will endeavour to despatch your order 4-6 weeks prior to this date. Late orders will be considered depending upon the complexity of the design and quantity requested; please contact us for further advice.

#### Bespoke Designs

Please allow an additional 6 weeks over the average ordering time stated above for the design process (30 weeks in total prior to your wedding).

#### Printed Inserts

You are responsible for obtaining copies of wording for hymns prayers etc. for Order of Service/Day and informing us of all details relevant to these for your order. You are wholly responsible for checking and authorising proofs and bespoke designs and your order will not commence until we have received a signed acceptance form stating this.

### Prices

All prices are subject to slight increase without prior notice due to substitution of materials to match order requirements; however we will provide a fixed price quotation, via email on receipt of order. Prices include printed inserts where applicable.

### Payment

A non-refundable deposit of 50% of the total value of your goods will be required once we have received your order. Your order will not commence until we have received this deposit and monies have cleared. Once your order is complete we will invoice you with the outstanding balance payable for the goods, including delivery charges. Payment is currently only available in the form of a cheque made payable to 'Creative Bridal Stationery'.

### Delivery

Delivery of goods will be 16-18 weeks prior to your wedding. Once goods are available for despatch we will invoice you for the outstanding balance. Goods will not be despatched until monies have been received and have cleared. Delivery will be made to your home or any other address that you specify; i.e. a work address or a parent's address via Royal Mail standard parcel post. Delivery charges are priced as follows and are an approximate guide, as design weights will vary:

Up to 50 items	£ 5-00
50-100 items	£ 7-00
100- 200 items	£ 12-50
200-300 items	£ 15-50
A1 Table Plans	£ 12-50
A2 Table Plans	£ 9-00

Even though goods leave our premises packed with care in suitable strong and sturdy boxes, damage may occur whilst in transit. We accept no responsibility for loss or damage once goods have been despatched from our premises. Local orders can be collected, or delivered for a small charge from our premises with prior arrangement. Contact us for details.

Even though goods leave our premises packed with care in suitable strong and sturdy boxes, damage may occur whilst in transit. We accept no responsibility for loss or damage once goods have been despatched from our premises.

### Cancellation & Refunds

Any orders placed prior to a 50% deposit being received by us will incur no charges. Any cancellations after we have received a 50% deposit will result in a full charge for goods being applied, due to your order having commenced. No refunds will be given on collection or bespoke designs unless we deem them as faulty goods.

### General

As all of our goods are handmade there will be colour fluctuations and design variations. These are not faults and are due to the nature of handmade goods. Please be aware that the website will not show true coloration if you are attempting to colour match; for this, ordering a sample is very advisable. We will match the sample as closely as we can for your order. As most of our goods will contain small beads, please keep them away from young children.

### Copyright

All designs are copyright of Creative Bridal Stationery, including bespoke creations.

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